



# IT Procurement Summit CAUCUS

Orlando, Florida • October 22–24, 2007

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You're good to go! Pack your bags, and you're ready for the **2007 IT Procurement Summit in Orlando—October 22-24**. As you make your final preparations for this event, please review the following information to familiarize yourself with necessary details.

### **The Walt Disney World Resort**

In the heart of the *Walt Disney World*® Resort, the award-winning *Walt Disney World Swan and Dolphin* hotels are your gateway to Central Florida's greatest theme parks. The resort is located between Epcot® and Disney-MGM Studios with *Disney's Animal Kingdom*® Theme Park and *Magic Kingdom*® Park close by. For special conference attendee discount please visit [www.disneyconventionear.com/ICN](http://www.disneyconventionear.com/ICN). With or without family, you'll discover magical surroundings, superior service and luxurious facilities at your disposal. Enjoy spectacular restaurants and lounges, the new Mandara Spa, five pools, a white sand beach, two health clubs, tennis, golf and many other special Disney amenities—including complimentary transportation to all *Walt Disney World*® attractions. For more information, visit the [www.swandolphin.com](http://www.swandolphin.com) Web site.

### **Mandara Spa**

You're sure to find some free time to enjoy the sanctuary of the Mandara Spa. Its amenities include body treatments, facials, massage and full salon services—hair styling, manicures and pedicures. Located on the lobby level of the Dolphin Hotel, the spa is open daily from 8 a.m. to 10 p.m. and offers discounts for conference attendees. You need only mention to the spa concierge that you are with the International Computer Negotiations group.

### **Hotel Registration**

This letter serves as your final confirmation of conference registration. If you haven't already done so, book your room reservation by calling 407-934-4000. Be sure to register as a Caucus/ICN conference attendee to receive the discounted room rate of \$199 plus tax, per night. (Please note that the cut-off date for the discounted rate was September 28.) After your hotel reservations are made, hold on to your confirmation number. Caucus recommends that you call to confirm your hotel reservation 48 hours prior to your arrival.

### **Airline Reservations and Transportation**

If you haven't yet done so, please contact your preferred travel agency to book your airline tickets to the Orlando International Airport. Shuttle and taxi service are available from the airport. Shuttle service to the hotel is approximately \$17 one-way or \$29 round-trip. Guests of the *Walt Disney World Swan and Dolphin* enjoy complimentary scheduled transportation to and from the airport and throughout the entire *Walt Disney World*® Resort.

If you'd like to see more of Orlando—the City Beautiful—take advantage of the hotel's limousine service. These stretch limos accommodate up to six passengers. Arrangements can be made through the hotel's bell stand and charged to your room bill. An additional benefit is 24-hour availability of taxi, town car or limousine transportation through the Mears Transportation desk, located in the lobby of the *Walt Disney World Dolphin Hotel*. Reservations are required.

### **Conference Events and Entertainment**

On Tuesday afternoon/evening (4:15 - 6:00 p.m.), Caucus will host its first-ever entertainment by a hypnotist, the renowned Erick Kand. Billed as the "Corporate Comedian," Kand's performance is described as tasteful, fast-paced and hilarious. His presentation combines audience participation, music and the unpredictability of improvisational comedy—and is appropriate for all! Join your peers and hosts—and bring friends and family members who are with you. Expect an entertaining show for all!

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## **Meals**

During the conference, a continental breakfast will be available daily and starts at 7:30 a.m. An “open lunch” will be provided on October 22 and 23. The closing lunch on October 24th is RSVP. If you plan to attend, please sign up when you register. Other lunches and dinners are at your leisure, which will allow you to visit restaurants of your choice in the Disney/Orlando area. There are innumerable dining venues to select from, and the hotel concierge will be pleased to make dinner and/or transportation reservations for you.

## **Networking Opportunities**

Caucus encourages you to take advantage of the networking opportunities provided by the conference. There are numerous Caucus members and subject matter experts in attendance who can make this experience an enriching one. Bring plenty of business cards!

## **Exhibition**

Caucus is pleased to provide a variety of suppliers who will exhibit products and services at the conference. We encourage you to visit each exhibit to learn how these products may benefit your business.

## **On-Site Registration**

Upon your arrival at the hotel, please check in at the front desk. Conference registration, which is located on the ground level in the Swan section, will be open during the hours designated below. This is where you will receive your name badge and welcome packet, including the most up-to-date conference details.

Sunday, October 21	5:30 p.m. – 8:30 p.m.
Monday, October 22	7:00 a.m. – 11:00 a.m.

## **Agenda**

Please refer to the Caucus Website [www.caucusnet.com](http://www.caucusnet.com) for the most current conference schedule. A more detailed agenda, including the location of each session, will be provided with your conference materials at registration.

## **Sessions**

All sessions are open seating and, once full, are considered closed.

## **Contact Information**

During your stay in Orlando for the 2007 IT Procurement Summit, you can be reached at:

The Walt Disney World Swan  
1200 Epcot Resorts Blvd.  
Orlando, FL 32830  
Ph: 407-934-3000  
Fax: 407-934-4880

If you have any questions regarding your registration or the 2007 IT Procurement Summit, please contact us at 407-740-0700.

We trust your stay in Orlando and your participation in the 2007 IT Procurement Summit will be an informative and memorable event. We look forward to sharing the experience with you!